

海运操作 / Operation/T/S

Job Description:

Conduct Cargo Operation: Ensure accuracy export cargo

Conduct Vessel Operation : Ensure vessel operation smoothly and avoid vessel for longtime waiting at anchorage.Bunker saving.

Coordination with ship and terminal : Ensure vessel operation smoothly

File information : Keep record for reference

PSO Invoice Checking : Provide accuracy information of payment

Statistics operation volume :provide related information and report it to management

Reply inquiry : promote service

Assistance : Ensure daily work smoothly.Keep good teamwork.

Coordination with concerned parties : Ensure T/S cargo operation smoothly at NBO

Monitor agency's performance : Summarize concerned records in order that management evaluate agency's performance

Qualification:

CET-4,basic shipping knowledge

University degree

2 years shipping working experience