

销售助理 / Export Sales

Job Description:

1. Account plan review, booking frst & update
2. Space application
3. Wayport T/S cargo arrangement
4. Rate filing & rate issue follow up
5. FOB A/C, JOA, GKA follow up
6. Various reports including lifting reports

Qualifications:

1. Sound shipping or logistics business knowledge.
2. Fluent in both written and spoken English, above CET-6.
3. University degree or above.
4. Excellent Computer skills, experienced and knowledges on Word and Excel.
5. Strong presentation and communication skills.
6. Good attitude and willing to learn.
7. Able to work under pressure.