

## 集装箱管理员 / Equipment Controller

### Job Description:

#### SHA Local Equipment Control Unit:

1. SHA container movement data maintenance.
2. Co-work with offshore on error clearance.
3. On hire/offhire liaise with GHQ / leasing company.
4. TMNL/ depot invoice verification and inputting / scanning.

#### NPRC Equipment Control Unit:

1. NCPRC forecast monitoring / supply plan discussion with RQH / GHQ
2. Empty movement update for empty position units.
3. Co-work on error clearance with offshore.
4. Invoice verification and inputting / scanning.

### Qualifications:

1. Fluent in both written and spoken English, above CET-4.
2. College degree or above.
3. Excellent Computer skills, experienced and knowledges on MS Office.
4. Strong presentation and communication skills.
5. Good attitude and willing to learn.
6. Able to work under pressure.