## 市场专员 / Marketing-JOA

## **Job Description:**

- 1. Support JOA business development and follow up customers enquiry and service demand.
- 2. Answer customer call and email enquiry.
- 3. Follow up with TM for pricing request and tender preparation.
- 4. Prepare performance monitoring report.
- 5. Follow up with overseas offices to solve customer question.

## **Qualifications:**

- 1. Sound shipping or logistics business knowledge.
- 2. Good in both written and spoken English, above CET-4.
- 3. University degree or above.
- 4. At least 1 year related working experience in sales or customer service sector.
- 5. Excellent Computer skills, experienced and knowledges on PPT and Excel.
- 6. Strong presentation and communication skills.
- 8. Good attitude and willing to learn.
- 8. Able to work under pressure.